



**HELPDESK CHECKLIST FOR NEW APPLICATION (SCHEDULES BUS) ONE  
VEHICLE PER APPLICATION – WESTERN CAPE  
R300-00 PER APPLICATION AND TAKES +- 60 DAYS**

	Y	N	N/A	Comments
Application Form 1 B				
Certified ID copy / Company Registration certificate				
Tax clearance certificate or SARS pin <b>(should be in the name of the applicant)</b>				
Form 10 <b>(should be completed in the name of the applicant &amp; to be certified at police station)</b>				
Letter of support/Motivation				
Vehicle seating capacity				
Proof of address				
Method of correspondence				
Joe Qabi routes needs support from CMC				
Labour Law				
Company proxy letter and Certified ID copy of the proxy				
Definition				
New impartiality form				