

WORK PLAN APPLICATION
IN TERMS OF:
Section 27/ Section 29/ Section 31/ Section 34/ Section 35/ Section 36 /
Section 38

IN ORDER FOR THE APPLICATION TO BE CONSIDERED, ALL SECTIONS OF THE APPLICATION FORM MUST BE COMPLETED

HERITAGE WESTERN CAPE REFERENCE NO., AS PROVIDED DURING SCRUTINY:

SECTION A

Case number, record of decision date, author and title of impact assessment report to which this application refers:

NAME AND DETAILS OF APPLICANT

Name: _____

Identity number of applicant: _____

Company / Capacity: _____

Address and postal code: _____

Cellular phone number: _____

E-mail: _____

Signature: _____ Date: _____

DETAILS OF PROPERTY

Physical address of site: _____

Erf No or Farm Name and No.: _____

Coordinates (WGS84): _____

Town or District: _____ Municipality: _____

Property Extent: _____

DETAILS OF SITE

Extent of Site: _____

Depth of Site: _____

Extent of planned excavations (Please note the approximate number and size of test excavations, or the area proposed for full excavation if conducting mitigation):

MITIGATION DETAILS

List all sites to be mitigated:

Briefly describe the nature of the proposed development:

Describe the nature of the site for which mitigation is proposed, including all visible surface material, and provide an estimation of age and of possible significance.:

	Test excavation to establish whether archaeological material is present
	Test excavation to establish significance (part of impact assessment process)
	Test excavation to establish depth and extent of deposits (to enable planning of further mitigation)
	Full mitigation in advance of development (to rescue significant information and material)

SECTION B

Motivation for the proposed action, with reference to conservation policy and/or principles, where appropriate:

Motivation for the use of mechanical equipment or a metal detector, if required: _____

Describe plans for conservation of the site(s) after the proposed actions, where appropriate. _____

Proposed excavation / sampling / collection methodology (a plan of the proposed excavations can be inserted in the space at the end of this document):

Please supply any further details that might be relevant to this application (e.g., plans for dating of the site(s) etc.):

Is there a repository agreement in place? Yes No

APPLICANT / PRINCIPAL INVESTIGATOR

Name and Surname: _____

Identity number of applicant: _____

Company: _____

Address and postal code: _____

Cellular phone number: _____ Alternative Number: _____

E-mail: _____

Qualifications: _____

Relevant Experience: _____

Current academic status: _____

Professional association accreditation: _____

Professional association membership number: _____

Signature: _____ Date: _____

ASSISTANT DETAILS – Only required if the principal investigator will not be on site full-time

Name and Surname: _____

Identity number of applicant: _____

Company: _____

Qualifications: _____

Relevant Experience: _____

Current academic status: _____

Professional association accreditation: _____

Professional association membership number: _____

Cellular phone number: _____ Alternative Number: _____

E-mail: _____

Signature: _____ Date: _____

REGISTERED OWNER OF PROPERTY

Name: _____

Identity number of applicant: _____

Address and postal code: _____

Cellular phone number: _____ Alternative Number: _____

E-mail: _____

Declaration: I, _____ am fully aware of this application and accept its contents and declare that I intend to undertake the actions as proposed in this application.

Signature: _____ Date: _____

PREVIOUS HWC APPLICATIONS APPLICABLE TO THE SITE – Provide details of any previous applications submitted to HWC on the site.

HWC Reference No.	NHRA Section	Summary of Proposal	Application Status (Approved, Not Approved, Pending)	Permit / Record of Decision Date

SECTION D

PUBLIC CONSULTATION

Conservation bodies are interested parties in the management of our heritage resources. HWC requires that the registered conservation bodies are informed and provided 30 days to provide comment when applications are received for specific geographical areas or categories of heritage resources in terms of Section 25(10) of the National Heritage Resources Act, 1999. Please find the list of registered conservation bodies for the Western Province on our website: <https://www.hwc.org.za/conservation-bodies>

INTERESTED AND AFFECTED PARTY / CONSERVATION BODY LIST

Name	Email	Response Provided Within The 30 Day Period: Yes or No	Date of Initiation of Consultation Period

PLEASE NOTE

Applications are considered to be public documents and are open to public scrutiny. Should you wish for your application to be kept confidential, please motivate your request on a separate sheet attached to your application form.

For applications that are granted confidentiality, this confidentiality will be limited to one year (12 months).