**WORK PLAN APPLICATION  
IN TERMS OF:**  
**Section 27/ Section 29/ Section 31/ Section 34/ Section 35/ Section 36 /**

**Section 38**

**IN ORDER FOR THE APPLICATION TO BE CONSIDERED, ALL SECTIONS OF THE APPLICATION FORM MUST BE COMPLETED**

**HERITAGE WESTERN CAPE REFERENCE NO., AS PROVIDED DURING SCRUTINY:**

**SECTION A**

Case number, record of decision date, author and title of impact assessment report to which this application refers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NAME AND DETAILS OF APPLICANT**

Name:

Identity number of applicant:

Company / Capacity:

Address and postal code:

Cellular phone number:

E-mail:

Signature: Date:

**DETAILS OF PROPERTY**

Physical address of site:

Erf No or Farm Name and No.:

Coordinates (WGS84):

Town or District: Municipality:

Property Extent:

**DETAILS OF SITE**

Extent of Site:

Depth of Site:

Extent of planned excavations (Please note the approximate number and size of test excavations, or the area proposed for full excavation if conducting mitigation):

**MITIGATION DETAILS**

**List all sites to be mitigated:**

**Briefly describe the nature of the proposed development:**

**Describe the nature of the site for which mitigation is proposed, including all visible surface material, and provide an estimation of age and of possible significance.:**

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| --- | --- |
|  | Test excavation to establish whether archaeological material is present |
|  | Test excavation to establish significance (part of impact assessment process) |
|  | Test excavation to establish depth and extent of deposits (to enable planning of further mitigation) |
|  | Full mitigation in advance of development (to rescue significant information and material) |

**SECTION B**

**Motivation for the proposed action, with reference to conservation policy and/or principles, where appropriate:**

**Motivation for the use of mechanical equipment or a metal detector, if required:**

**Describe plans for conservation of the site(s) after the proposed actions, where appropriate.**

**Proposed excavation / sampling / collection methodology (a plan of the proposed excavations can be inserted in the space at the end of this document):**

**Please supply any further details that might be relevant to this application (e.g., plans for dating of the site(s) etc.):**

**Is there a repository agreement in place?** **Yes**  **No**

**APPLICANT / PRINCIPAL INVESTIGATOR**

Name and Surname:

Identity number of applicant:

Company:

Address and postal code:

Cellular phone number: Alternative Number:

E-mail:

Qualifications:

Relevant Experience:

Current academic status:

Professional association accreditation:

Professional association membership number:

Signature: Date:

**ASSISTANT DETAILS –** Only required if the principal investigator will not be on site full-time

Name and Surname:

Identity number of applicant:

Company:

Qualifications:

Relevant Experience:

Current academic status:

Professional association accreditation:

Professional association membership number:

Cellular phone number: Alternative Number:

E-mail:

Signature: Date:

**REGISTERED OWNER OF PROPERTY**

Name:

Identity number of applicant:

Address and postal code:

Cellular phone number: Alternative Number:

E-mail:

Declaration: I, am fully aware of this application and accept its contents and declare that I intend to undertake the actions as proposed in this application.

Signature: Date:

**PREVIOUS HWC APPLICATIONS APPLICABLE TO THE SITE –** Provide details of any previous applications submitted to HWC on the site.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **HWC Reference No.** | **NHRA Section** | **Summary of Proposal** | **Application Status (Approved, Not Approved, Pending)** | **Permit / Record of Decision Date** |
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**SECTION D**

**PUBLIC CONSULTATION**

Conservation bodies are interested parties in the management of our heritage resources. HWC requires that the registered conservation bodies are informed and provided 30 days to provide comment when applications are received for specific geographical areas or categories of heritage resources in terms of Section 25(10 of the National Heritage Resources Act, 1999. Please find the list of registered conservation bodies for the Western Province on our website: [**https://www.hwc.org.za/conservation-bodies**](https://www.hwc.org.za/conservation-bodies)

**INTERESTED AND AFFECTED PARTY / CONSERVATION BODY LIST**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Email** | **Response Provided Within The 30 Day Period: Yes or No** | **Date of Initiation of Consultation Period** |
|  |  |  |  |
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**PLEASE NOTE**

Applications are considered to be public documents and are open to public scrutiny. Should you wish for your application to be kept confidential, please motivate your request on a separate sheet attached to your application form.

For applications that are granted confidentiality, this confidentiality will be limited to one year (12 months).